

# DOOR COUNTY LIBRARY

## Policies & Procedures

**Subject : LOSS OF ACCESS POLICY**

**Effective Date : April 17, 2023**

**Source/Date : LIBRARY BOARD / 04-17-2023**

### **Purpose**

The purpose of this document is to outline the circumstances under which a library user may lose access to Door County Library (DCL, the Library)'s facilities, grounds, and services.

### **Definitions**

DCL defines Library spaces as buildings and grounds under the direct control of the Library.

DCL defines loss of access as the denial of entry to Library spaces and disallowance of library services.

DCL defines proper use of its public spaces, standards of patron conduct, and specifically prohibited behaviors in the *Door County Library Rules of Conduct*.

### **Philosophy**

As a hub for information, ideas, and knowledge, DCL welcomes library patrons to use its spaces for educational and enrichment purposes. Patrons of Door County Library have the right to use Library materials and services without being unduly disturbed or impeded by other library users. Library patrons and staff have the right to a secure and congenial environment as well as the right to be treated with civility, courtesy, and respect at all times.

### **Policy**

Failure to abide by the *Door County Library Rules of Conduct* may result in an individual's expulsion from any or all the Door County Library locations and revocation of Library access privileges.

The Library Board authorizes the Library Director, and other staff members as designated by the Director, to restrict or eliminate access to library spaces for individuals who violate the *Door County Library Rules of Conduct*, or any other Library policy.

Individuals may lose access to Library spaces for a limited time, indefinitely, or permanently per Wisconsin State Statute 43.52(2) depending on the severity of the offense(s), frequency of offense(s), endangerment of Library patrons' or staff's safety, and/or pending legal charges. Access may be limited on a comprehensive or selective basis.

Specific facility restrictions may vary from location to location and may supplement but not supersede this policy.

Individuals wishing to reinstate library access may follow the *DCL Loss of Access Reconsideration Procedure*.